

# PANTHER BOOSTER CLUB BY-LAWS

## ARTICLE I – NAME

Section 1. This organization shall be known as the Panther Booster Club.

Section 2. Official address of the Panther Booster Club will be P.O. Box 2404, Wenatchee, WA 98807.

Section 3. The Booster Club fiscal year will run from July 1 to June 30.

## ARTICLE II – PURPOSE

Section 1. To encourage membership and participation in the Panther Booster Club by all parents with students involved in the athletic program, family members, Wenatchee High School Alumni, and the community at large.

Section 2. To acquire by purchase, gift, devise, bequest, exchange, promotion, and other fund raising activities, such funds and other personal property as may be necessary and useful in improving the Wenatchee High School boys' and girls' Athletics/Cheer/Dance/Sports Medicine (hereinafter referred to as Athletics) and facilities.

Section 3. To support high standards of sportsmanship and to promote awareness of, and participation in, all aspects of school athletics.

Section 4. Provide such other services and assistance that may be beneficial for the betterment of Wenatchee High School athletic programs.

Section 5. The Booster Club shall operate in full support of the school principal, athletic director and coaches at Wenatchee High School. At no time should the Booster Club make recommendations or become involved with the day-to-day operations of the school athletic programs. At no time will it be the organizations purpose to interfere with the policies, methods, eligibility requirements, or other practices of the Wenatchee High School athletic department or administration.

## ARTICLE III – MEMBERSHIP

Section 1. A Panther Booster Club member includes any person or business that pays annual dues to support the purpose of this organization.

Section 2. The Panther Booster Club shall conduct an annual membership drive and will continue to solicit persons and businesses to membership throughout the school year.

## ARTICLE IV – BOARD OF DIRECTORS

Section 1. The affairs of the Club shall be managed by a Board of Directors. The Board shall consist of four elected officers (see Article V) along with various committee chairs as required to carry out the purpose of the Booster Club. These positions will be voted on at the organization's general membership meeting in May. The Board shall consist of a minimum of 11 and a maximum of 16 directors.

Section 2. The term of office of a director shall be two (2) years and a director shall be eligible to serve a second consecutive 2-year term.

Section 3. All officers and committee chairpersons shall maintain a written record of the activities of their position for the purpose of helping transition new directors into their individual responsibilities.

## ARTICLE V – OFFICERS AND DUTIES

Section 1. There shall be 4 officers:

A. President: The president shall preside over general meetings and meetings of the Board of Directors; shall be a member of all standing committees; will appoint chairpersons to any committees created by this organization; shall be the official spokesman for the Panther Booster Club; shall be an authorized co-signer for checks for the Panther Booster Club; and shall have general supervision and direction of the affairs of the organization

B. Vice President: The Vice President is to represent the President upon request by the President and in the event of the absence of the President; is to observe the activities of all committees and see that the committees are all actively functioning; and shall assist the President in all other matters concerning the organization. In addition, under normal circumstances, this person is nominated for the President's position the following year.

C. Secretary – The Secretary shall keep the papers and written records of the organization, shall keep current and accurate minutes of the activities, shall send all notices of the meetings as may be required, and shall perform such other duties as are incident to the office.

D. Treasurer – The Treasurer shall receive all income and deposit it in a bank approved by the Board of Directors; shall disburse the funds as the Board of Directors may determine and direct; shall keep accurate records of all financial activities and shall present a statement of record at each meeting or any other time the Board directs; shall propose and submit an annual budget for the Club; shall be an authorized co-signer for checks for the Club; and shall maintain compliance with all accounting procedures as approved by Board of Directors.

## ARTICLE VI- NOMINATIONS AND ELECTIONS

Section 1. The president shall appoint a Nominating Committee in the spring. The committee will consist of 3 members, at least one member from the Board of Directors. The committee will submit 1 or more candidates for each open position to be voted on at the May general meeting.

Section 2. Additional nominations may be made from the floor at the general meeting, prior to voting. The consent of each candidate must be obtained before the name is placed in nominations.

Section 3. Election of Board Directors will be determined by a majority vote of the regular members present at the May general meeting. Any officer or committee chairperson may be removed from his/her respective position with a two-thirds vote of the Board of Directors. Any vacancies for officers or committee chairpersons will be filled for the remaining term by the President with the approval of the Board of Directors.

Section 4. Advisors to the Board, without voting rights, shall be the Athletic Director, coaches, or their designated representatives.

Section 5. A sports representative will be appointed by the coach of each team. The sports rep will act as a liaison between the Panther Booster Club and the parents of the respective sport or activity.

## ARTICLE VII – MEETINGS

Section 1. Board of Director Meetings will typically meet once a month throughout the school year or as otherwise scheduled and approved.

Section 2. Emergency meetings may be called at any time by the President or any other officer by notifying all board members not less than 7 days prior to the meeting.

Section 3. A quorum is achieved if a majority of directors are present. All business shall be carried out by a majority vote of those present and entitled to vote.

## ARTICLE VIII – RATIFICATION AND AMENDMENTS

Section 1. These By-laws may be ratified, repealed, or amended by the Board of Directors and members of the Panther Booster Club according to the Robert's Rules of Order, Revised.

## ARTICLE IX – STANDING RULES

Section 1. This organization is formed exclusively for charitable and benevolent purposes and not for profit, and no part of its earnings shall directly benefit any member.

Section 2. The proposed annual budget will be voted upon at the first meeting of the school year.

Section 3. Signatory (check signing) privileges must include the President, Treasurer, and at least one other Board member.

Section 4. Upon liquidation, dissolution, or abandonment of this organization, any property or funds shall be turned over to the Wenatchee High School Athletic Department.

## ARTICLE X – PROCEDURE

Section 1. The order of business shall be conducted according to basic parliamentary law as set forth in Roberts Rules of Order, Revised.

Section 2. All business of this organization shall be governed by these By-Laws.

Acceptance of above By-Laws for Panther Booster Club approved on (date).

Booster Officer Signatures:

President:

Vice President:

Treasurer:

Secretary: